The trainer(s) used to deliver periodic training courses must have **appropriate** qualifications/experience in training and the subject matter. To help you monitor and meet these requirements you may wish to consider using a trainer register as shown in the example below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Centre Name** |  | **Centre Number** | AC |
| **Date Created** |  | **Review Date Due** |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Trainer Name | Effective Date as a Trainer for Periodic Training | Date Ceased as a Trainer | Driver Essentials | Drivers Hours | First Aid | Safe and Fuel Efficient Driving | Health & Safety | Loading/Unloading | Customer Service |
|
|
| Joe Bloggs | 23/10/13 |  | Y | Y | N | Y | N | Y | N |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |